GSC Gov. Board Mtg.

5 June 2017 / 10:00 AM / GSC 204

Attendees

Sean-Ryan Smith

Sara Nasab

Jordan Liss

Danielle Bilanko

John Bilanko

Fiona Weigant

Pat Samermit

Daniel Alves

Bryan Pratt

James Moore

Rachel Neumann

Kathryn Tobisch

Agenda

Approve Minutes

1. As appropriate
- Talking about Grad intern: make sure there's performance evaluation
- Still need to write end report

New Business

2. Outreach Committee Updates

   - Feedback session results
   - Lots of feedback, specially FF
   - People like variation (themed events)
   - Signing up for trips: unsatisfactory, people would like to know earlier
   - Efficiency of e-mail was also discussed
   - Approval for fee increase, but biased population

3. Programming Committee Updates

   - ○ Review June FF
   - Successful, good turnout, some dressed up
   - Selfie booth needs more outreach
   - Large attendance, but we need to check the form for data

   - ○ Start thinking about Orientation

   - ○ Brainstorm Fall Quarter agenda
   - Transition is ongoing
   - Consider feedback to evaluate events, such as hockey game

   - ○ Confirm with Recreation what adventure registration they can offer next year

4. Finance Committee Updates

   - ○ Draft Budget 2017-18 Review
   - Updated to match expected enrollment, slightly conservative number
   - 30% to plant reserve
   - 45k budgeted for grad intern + 14.4k from previous year that wasn't spent (planned for Summer web site redesign)
   - Carry forward is to be updated
   - Update to facilities budget to account for one-time events
   - Add 5k to social events and 1k to health, wellness and adventure
      - There's overlap between those, so the 5k could cover something like the Giants trip
   - Goal: to spend at least 10% of the budget on programming, and replenish the plant reserve
   - Sonya wants to be involved with the feedback process, specially related to professional development events
   - Budget approved

   - ○ Draft Budget Summary Review
   - Still to be written

   - ○ Updates on the SFAC AWARD
   - Still no update

   - ○ Fee measure development
   - Get process rolling: check requirements, mandatory meetings we might need to attend (probably starting in October)

5. Ad Hoc Committee Updates

   - ○ Website redesign in-house
   - Approved, 25$/h, open ended but not to exceed a ceiling, expected to take a few weeks
   - Aaron approved for redesigned

- ○ Plan for ongoing web content responsibilities

- ○ Grad Intern
- Grad intern responsibilities, keep flow of updates to website and help with development of programming events
- Need timeline for hiring process: announce today, have people for selection soon, GB would accept recommendation from committee. Deadline: June 16th for application, selection next week
- Say that internship is competitive with TAship (Pat mentions concerns from Psych department)
- Motion approved to post job

6. New business

- ○ Annual survey

  - ■ Include section for CIED to ask Graduate what Professional Topics are they interested in. Additionally, ask Grad Students if CIED should have Professional Development events during lunch on a weekend, right before First Fridays or some other times. Basically ask what time would be ideal for Professional Development events. (Sonya can give us more details upon request)
  - Gift to encourage participation
  - Café Ivéta would like to be involved

- ○ Engaging the bystander and Bar coaster programs

- ○ GSC Governing Board 2016-17 Year End Report

- ○ Hiring GSC Facilities and Programming Assistant for Fall 2017

- ○ GSC Summer Operations

  - ■ No open staffed hours, 24 hour access available only

  - ■ Eboard member schedules
  - Most members of GB will be present

- ○ Cafe Iveta

  - ■ Commencement Weekend Hours

  - ■ Summer Hour Schedule
  - Cut morning (breakfast) on Saturdays, extend later, reduced hours during Summer

  - ■ Menu Items
  - Eliminate and replace slow-movers:
  - Chimichurri, replace with pasta
  - Peppercorn chicken, replace with chicken pesto
  - Suggested: add dinner type option -> after summer

- ■ Outstanding Balance
  - Improve communications with the Student Business Services

- ■ Danielle on maternity leave
  - Six weeks after the 17th
  - Transition going smoothly