

# **Graduate Student Commons Governance Board**

Minutes from meeting on January 14th, 2002

Graduate Student Commons

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## **In attendance**

Brandon Allgood (GSCGB Chair), Ruth Schmitz (GSCGB Vice Chair), Diane Brookes (GSC Facilities Manager), Heather DeShon (grad rep, earth sciences), Nathan Sanders (grad rep, linguistics), Kathryn Tobisch (Alumni Association rep)

## **Absent**

Tara Crowley (Student Centers director), Robert Hartmann (grad rep, mathematics), Blake Riggs (grad rep, biology), Lee Ritscher (GSA President), Christopher Sugarman (Staff Advisory Board), John Holloway (Vice-Chancellor of Student Affairs), Betty Rush (Associate Vice-Chancellor of Planning and Budget), Frank Talamantes (Dean of Graduate Studies)

## **Call to order 2:10pm**

### **1. Approval of Agenda**

Approved with the addition of 6a. Goals for Programming

### **2. Approval of minutes**

Distributed minutes from meeting on Dec 3rd, 2001. Approved with minor corrections by white ballot.

### **3. Financial Update**

Free Moiree transferred the grant money into our new account. There was a problem with the org. number. The grant's official purpose (as by letter from Chancellor Greenwood) is amongst other things to "...support academic endeavors of graduate students...".

## 4. Photography and Brochure

Talks with Dean Talamantes cleared up that this is to be financed through the chancellor's grant.

The (independent) photographer was here once in November to have a look around. He promised to get back to us, but we basically haven't heard from him since.

We could hire the campus photographer instead (he covered the opening ceremony). Diane will contact him for a possible date on a Monday before the GSCGB meeting.

## 5. Mug Update

No further news. Brandon will request samples and invert the design to fit the light on dark scheme.

## 6. Representative to Student Center Governance Board

The GSA doesn't currently have a representative. It would be beneficial for us if the rep was linked closely to the GSCGB. Brandon will contact Robert (or Blake) about this.

### 6a. Goals for Programming

Brainstorming for ideas:

- Dissertation Writing Workshop - talk to Dorothy Brown and Shizue, as well as psychological services (Heather). We could possibly hold this at the Bookstore conference rooms
- International Grad Student Event - bring in someone to talk about new Government Regulations on International Students. Talk to international office to be facilitator (possibly start with Chris Sugarman) (Ruth)
- Art exhibit/photography show - the art moulding was received on campus right before the break
- TV events - Oscar's Party/MTV arts awards, SuperBowl, Olympics (Heather) We need a TV, TV stand (on rolls, not clamped for more mobility) and DVD/VCR for this. (Budget roughly \$1000 for this: \$500 27" TV, \$250 DVD/VCR, \$200-300 stand). We will also need to come up with policies regarding the use of this equipment (e.g. it will not be on in general)
- GSA planning with social committee (David and Wendy): wine tasting, parties, 2 special all-grad surfing classes on Sat mornings

- Finals week events - finals are Sat-Tue, March 16-19, mainly Sat, Mon and Tue. We would like to be open that Saturday if it's not too much stress on the student workers. General program: extended hours, free coffee, donuts(?), snacks.

## 7. Student Union Report

Tabled till next meeting.

## 8. Manager's report

The floors have been oiled before Christmas break.

We will get an Omnilock update the week of Jan. 21st.

We have replacement doors, they are being fixed now.

We finally got the sub-master key that will open the GSC building. (One will be kept with Tara in a lockbox, Brandon will have a set, too.)

Issue with construction keys to the back doors - they are still in use and the Lounge was unlocked over a whole weekend that way. Diane left message about liability with Bret.

Issue with grand master keys - 6 of them have been missing since September (between Bret, JL and the fire department). Bob McC is holder of the grand master key that opens both the bookstore and the GSC (he can only give those keys out with Diane's co-signature). Bob doesn't want to give any more keys to the fire department until the missing keys show up. If he ends up wanting to rekey the buildings we should push for our own master key.

There were complaints from students that they cannot use the reservations request form on the web from the GSC PC's. Brandon and Nathan will change the script.

We have the following reservation requests:

- Chicano/Latino Film screening reception March 8th, 9-10pm.  $\approx$  60 people, open to anyone on campus - mainly faculty and grads.  
Approved. We need two student workers one of which can not be at the screening. We will charge for clean-up.
- Comercio Justo (campus org) reception for 6-10 people (at least half are grads), 10-11:30am in Large Study Room.  
Approved
- Women's Center brown bag lunch Mar 7th, noon-2pm. Talk/Booksigning by Evelyn White,  $\approx$  30 people, large study room/Lounge. We recommend for them to talk to GSA for co-sponsorship.
- Grad student's request to hold section here. No, registrar's business.

→ We need a policy about encouraging co-sponsoring of general university events.

Emergency preparedness meeting for staff: emergency plan, training for workers (also CPR)

## **9. Officers' report**

Brandon: No Area Council meeting last week. Missing ballard will be paid for by the Physical Plant.

**Adjourn 4:00pm**

Next meeting Jan 28th, 2pm.