

**Graduate Student Commons Governance Board**  
Minutes from meeting on January 28th, 2002  
Graduate Student Commons

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## **In attendance**

Brandon Allgood (GSCGB Chair), Ruth Schmitz (GSCGB Vice Chair), Diane Brookes (GSC Facilities Manager), Heather DeShon (grad rep, earth sciences), Nathan Sanders (grad rep, linguistics), Tara Crowley (Student Centers director) Kathryn Tobisch (Alumni Association rep),

## **Absent**

Robert Hartmann (grad rep, mathematics), Blake Riggs (grad rep, biology), Lee Ritscher (GSA President), Christopher Sugarman (Staff Advisory Board), John Holloway (Vice-Chancellor of Student Affairs), Betty Rush (Associate Vice-Chancellor of Planning and Budget), Frank Talamantes (Dean of Graduate Studies)

## **Call to order 2:09pm**

### **1. Approval of Agenda**

Approved as is.

### **2. Approval of Minutes**

Minutes from last meeting next time.

### **3. TV/VCR/DVD**

Brandon: went to Costco, Circuit City: DVD/VCR combos seem not to be optimal, there's a lot more selection on separate units.

Brandon asks for \$600 budget to buy equipment: \$250 27" TV, \$150 DVD, \$100 VCR. (leaves \$100 margin for tax, cables or choice in selection)

Heather moves to approve, Nathan seconds, approved by white ballot.

We will move on this fast to cover Olympics from when they start (next weekend). We will additionally need a cart by then.

Equipment needs to be secured during operation hours, will ask GSA for after-hour storage in their office.

## 4. Mugs

Sample mugs are on their way. Espresso store only sells plastic mugs but targets u-grads. Design is done, Brandon will present it next time...

## 5. Room Reservations and Policy Review

Brandon and Diane often need to interpret policies for requests that are not addressed in the policies. They drafted suggested additions to the policies:

- For reservations by recognized all-grad campus orgs change “for up to a year in advance” to “for any date in the current academic year” in policies .
- “Recognized student orgs with grad representations and individual grads can reserve rooms for academic purposes...” to “Graduate students can reserve rooms for academic purposes...” and strike the student org part completely.
- “Individual graduate students for non-academic purposes may reserve rooms for up to a month in advance...” Add a sentence about lower priority compared to academic reservations.
- “All other recognized student groups and individual students...” Change to “All other campus affiliates...” Add something to the effect of “Events primarily targeting grads will be given priority.”
- Add a policy: “If reservations are missed by more than 15 minutes the room will be released to general use for that session.”
- Add “Room reservations can only be made during staffed hours”.

## 6. Photo and Brochure Update

Diane contacted the campus photographer (Don Harris). He charges \$50/hour, estimates about 3 hours.

There are some questions open about image resolution.

How many shots do we want from each area? → 4-6 motifs total. We want the front of the building, lounge, large study room, small study room, deck, pool table.

Diane will try to coordinate for two weeks from now (Feb 11th, 1-4pm)

## 7. Student Union Update

Tara sent out an invite to the Student Union Town Hall meeting on “The State of the New Student Union”. There are lots of space issues and lots of old questions are coming back up. A lot of student orgs now request space and are opposed to shared workspace.

## **8. Managers Report**

Omnilock update: a representative was here last week (while primarily looking at something else). Their estimate is 2-4 weeks.

Art moulding is currently being painted.

Back doors should have our own cylinders by the end of January.

The furniture never was ordered by the company. They will come up here on Feb 1 to determine things with the table and the PC chair.

The doors are getting replaced.

Grand Master Keys still lost.

## **9. Officers Report**

Brandon: there has not been an Area Council meeting this quarter yet (coming up). He fixed the reservation form on the web page (cgi script executed on a different machine now). Reservations requests should now work from the GSC PCs.

The Regents will be visiting on Feb 14th, Lee will be giving a presentation about the state of grad students.

Ruth: Contacted Joni McFarlane at ISS about a foreign grad event.

## **Adjourn 3:58pm**

Next meeting Feb 11th, 2pm .