

**Graduate Student Commons Governance Board**  
Minutes from meeting on November 19th, 2001  
Graduate Student Commons

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## **In attendance**

Brandon Allgood (GSCGB Chair), Ruth Schmitz (GSCGB Vice Chair), Diane Brookes (GSC Facilities Manager), Nathan Sanders (grad rep, linguistics), Tara Crowley (Student Centers director)

## **Absent**

Katy Flint (grad rep, astronomy), Heather DeShon (grad rep, earth sciences), Robert Hartmann (grad rep, mathematics), Blake Riggs (grad rep, biology), Lee Ritscher (GSA President), Kathryn Tobisch (Alumni Association rep), Christopher Sugarman (Staff Advisory Board), John Holloway (Vice-Chancellor of Student Affairs), Betty Rush (Associate Vice-Chancellor of Planning and Budget), Frank Talamantes (Dean of Graduate Studies)

## **Call to order 2:07pm**

### **1. Approval of Agenda**

approved by all present

### **2. Approval of minutes**

Postpone approval of minutes for meetings on Sep 28, Oct 8, Oct 22 after a short review due to lack of quorum.

### **3. Mugs**

Aside: all travel and entertainment cost is subject to tight scrutiny in view of the budgetary crisis on state level. We can still do mugs as PR.

Brandon inquired about the cost of mugs at Crestline:

Ceramic mugs are about \$500 for 144 mugs, \$300 for 72 mugs; plastic Traveler Mugs are about \$600 for 160 mugs.

Plastic mugs are more portable but ceramic mugs are nicer. Brandon will ask for some samples.

We want yellow print on a blue mug.

Review of the few quotes that we have: the “top 10 reasons grad school is worse than hell” is a cool quote but seems too busy for the 4” square space. We decide for the top 3 single quotes on one side and the GSC logo on the other. Brandon will present a design next meeting.

## **4. Brochures**

Brandon and Katy are still finding out whether or not the grant money can be used for the brochures, they have a meeting set up with the Chancellor.

We still need photographs, Nathan will call the photographer. He was here some time ago when there were not enough people around.

## **5. Plaques**

Brandon will talk to the Chancellor about the funding for Katy’s plaque: should we use the grant money or are there extra funds?

Brink’s quotes \$175 for mounting the dedication plaque on the outside wall.

## **6. (Lounge) Reservations**

The policies for the upstairs of the GSC only talk about the usage of the building and the reservability of the quiet study rooms.

Add that they are reservable up to the day before.

Should the lounge be reservable, too? - Yes, but on a case-by-case basis only. Requests must be made at least 2 weeks in advance so that notices can be posted. Ask for # of people, what audience (how many grads). - Add this information to the policies and the request form.

Decisions about the wording for alumni use of the building in the policies are postponed to the next meeting.

## **7. Student Center Report**

Union operations might be moved by January.

There are problems with computer cables not being on CATS standard and with lots of electrical outlets that are non-standard.

For the fire exit towards the rear instead of a wooden staircase they can do a prefab. metal/concrete staircase at lower cost and in less time. This way maybe everybody can move at the same time.

## **8. Manager's Report**

We need more "this is an active Ethernet port" signs.

The student workers will leave on 12/06 for the end of the quarter (and they are free to leave early on 11/21, day before Thanksgiving). After 12/06 we will be open reduced hours, from 8am - 2pm only (Diane's times). This will be posted in the lounge and on the web.

( Tara closes the Student Center early during finals week and has no events scheduled in the last two weeks of the quarter.)

There is a mail list set up for the student workers (and Diane and Brandon): gsc-assists.

Building update:

The floor will be oiled between 12/19 - 12/21, right before the X-mas closure 12/22 - 01/01. Diane needs help with moving the furniture out/in for this. We will discontinue custodial services during the closure.

The curtains got fixed as did the bathrooms from the loud noise but the latter is back again already.

We still don't have the keys to the back doors.

A lot of the things on the (long!) to-be-done list is not getting done, Diane is putting pressure on Bret.

The fridge in the WE is taken out and being worked on.

There will be an Omnilock update at the next meeting, the certification of the new lock was promised for Nov/Dec.

There was a first fire alarm in the building because of a problem with the WE stove hoods. The building was evacuated quickly.

## **9. Officers' Report**

Brandon: Katy and he are making the appointment with the Chancellor about the grant.

Ruth: minutes from last meeting next time.

## **Adjourn 3:40pm**

Next meeting (last one this year) Dec 3rd, 2pm.