

Graduate Student Commons Governance Board
Minutes from meeting on November 5th, 2001
Graduate Student Commons

In attendance

Brandon Allgood (GSCGB Chair), Ruth Schmitz (GSCGB Vice Chair), Diane Brookes (GSC Facilities Manager), Heather DeShon (grad rep, earth sciences), Nathan Sanders (grad rep, linguistics), Lee Ritscher (GSA President)

Absent

Katy Flint (grad rep, astronomy), Robert Hartmann (grad rep, mathematics), Blake Riggs (grad rep, biology), Tara Crowley (Student Centers director), Kathryn Tobisch (Alumni Association rep), Christopher Sugarman (Staff Advisory Board), John Holloway (Vice-Chancellor of Student Affairs), Betty Rush (Associate Vice-Chancellor of Planning and Budget), Frank Talamantes (Dean of Graduate Studies)

Call to order 2:05pm

1. Approval of Agenda

approved by all present

2. Approval of minutes

Minutes for meetings on Sep 18th, Oct 08th, Oct 22nd were distributed. Comments are to be emailed to Ruth. Will be approved next time.

3. Computer issues

Some people are printing large jobs in the lounge, we went through one case of paper in a month (\$ 26) there's also cost for toner and maintenance.

There are signs about charges for large print jobs, people are asking about it. So far the signs were only to deter people from printing too much.

If we charge we need a cash box. If that is with the student workers it needs to be counted etc every day or by every new person. Or the box could be with Diane and the student workers only monitor printer use. We should keep the printer stocked with only 30-40 pages

at a time to aid that.

We need a policy in case people don't want to pay: warn them, they might lose privileges. Tara is charging \$0.15 per page, that sounds high.

We decide to charge 10 cents/page at printing amounts larger than about 10-20 pages.

Brandon would like to put Windows2000 onto the PC, it would be a lot safer, a lot more multi-user friendly, easier to administer. Ruth will look into getting it from the MS employee store.

4. Student Center report

Tabled until next meeting.

5. Whole Earth report

Rent for August (2 weeks) + September was paid, about \$ 3,800 - this is 5% of their income. Projected was \$30,000/year, so this is right on target.

Alcohol license - Bob should be working on that now. He needed a new contract, and is waiting for a temporary 120 day permit.

The WE needs to keep the elevator clear for disabled access. Also they are not to have it open for delivery after hours because that opens a way into our building. Diane will talk to them.

6. Managers report

Wood floor: contractor is coming up on Thursday to look at the floor. To saturate the oiling it will cost about \$1,480 , after that oil once a year. No cost estimates for that yet.

Phone box will be removed from the first floor.

The desks in the GSA office will be replaced.

The water pump is still out.

The drainage has to be looked at, and the toilet downstairs makes a noise.

The art moulding is ordered, once it's here it needs to be primed and painted.

We need to decide where to put the extra, left-over flooring...

Do we still want a surveillance camera at the front door on the inside? It would have a tape for one day, seven tapes, to keep records for one week. Good for risk management, safety.

7. Officers report

The Ansel Adams photograph still is to be ordered by the GSA.

Brandon hasn't moved on the mug yet.

The talks with the Chancellor and the Dean about the grant are in preparation.

We need to clarify board membership. There are 5 grad student slots, GSA voted in 6 including Yancey but he had backed out earlier. Ruth needs to clarify this at the next GSA meeting.

Adjourn 3:07pm

Next meeting Mon, Nov 19th, 2pm.