

Graduate Student Commons Governance Board

Minutes from meeting on October 8th, 2001

Graduate Student Commons

In attendance

Brandon Allgood (GSCGB Chair), Diane Brookes (GSC Facilities Manager), Katy Flint (grad rep, astronomy), Heather DeShon (grad rep, earth sciences), Nathan Sanders (grad rep, linguistics), Tara Crowley (Student Centers director), Lee Ritscher (GSA President) Christopher Sugarman (Staff Advisory Board), Kathryn Tobisch (Alumni Association rep)

Absent

Ruth Schmitz (GSCGB Vice Chair), Robert Hartmann (grad rep, mathematics), Blake Riggs (grad rep, biology), John Holloway (Vice-Chancellor of Student Affairs), Betty Rush (Associate Vice-Chancellor of Planning and Budget), Frank Talamantes (Dean of Graduate Studies)

Call to order

1. Approval of minutes

Postponed until next meeting

2. Grand Opening / Dedication

Morning:

Heather will meet with UEO on Tue, 10/09 to finalize things for the Plaza Opening.

There is a "rain plan", which will be decided on on Thursday (10/11) night: Ceremony upstairs in Bookstore, course books not available in that case.

Name tags are done.

Francisco will not be speaking.

For the walking tours we will have one person downstairs in front of the building, all others upstairs (wear nice, semi-formal attire).

(Nathan) GSC handout almost ready.

Informational signs will be done this week (Brandon/Nathan).

Problem: Bob McC.'s guests have mostly not gotten their invites!

There will be a small acoustic band playing at the BFR during the Open House 2pm-4pm.

Dedication Ceremony:

Ruth organizes toast (watch to not serve alcohol to people under 21); but it's ok that our student workers (under 21) serve alcohol.

Speakers list confirmed.

No press room but people will mingle at podium (we expect on campus press, maybe Sentinel).

We need to set up everything from 12-1pm, AV, podium, chairs, furniture move to large study room.

Catering is ordered, fruit and cheese, stuffed mushrooms, crostini. Food needs to be taken down around 3-3:30pm.

Photographer is hired.

Windows will be cleaned before Friday.

3. GSA/GSCGB party

Party will be 5:30-9pm with band from 6:30pm on.

We will need 4-6 people for crowd control (grads) + 4 staffers:

2 people at front door,

1-2 at lounge door, back door shut (there will be different stamps for over and under 21),

2 people manning beer (16 cases, large study room),

food will be in lounge, 1 person refilling after a while.

Issue of capacity in lounge and on deck (take down umbrellas but leave tables) - if too crowded we'll stop the band.

Campus Police is informed, will deal with intoxicated people.

GSCGB will pay extra custodial if necessary, Diane has ordered extra recycling for behind the building.

4. Signage

We will get permanent signs on the doors, they are stickers (applied from the inside), look liked glass etching. (sign shop?)

5. PR

Mug contest email went out, there will be a submissions box at the party.

There have been responses to the emails we sent out - we need to clarify that we're open Mon-Fri only, that u-grads are welcome upstairs for office hours.

It was emphasized that we should always call the whole building the Graduate Student Commons building.

Grad Alumni Building Usage

The question came up if grad alumni have usage rights for the building. There is a feeling that grads should have lifetime access rights but this decision was postponed till the next meeting.

Adjourn