

## Graduate Student Commons Year End Report 2017-18

Prepared by the Graduate Student Commons Executive Committee:

President: Aaron Springer

Vice President: Daniel Alves

Treasurer: Andrew Barber

Programming Coordinator: Patrawat Samermit

GSC Graduate Intern: Suraiya Jetha

Director of Graduate Student Life: Rachel Neuman

---

### GSC Governance Board Membership:

- **Governance Board Voting Members:** Daniel Alves, Patrawat Samermit, Andrew Barber, Alexandra Race, Giselle Laiduc, Julia Soares, Avirudh Kaushik, Bryan Pratt, Cyril Focht, Sisi Song, Jed Pizarro-Guevara, Thomas Ng
- **Governance Board Non-Voting Members:** Aaron Springer, Kathryn Tobisch, Tyrus Miller, Jim Moore, Fiona Weignant, Steve O'Neil, John Bilanko, Suraiya Jetha, Rachel Neuman

### Major Accomplishments:

- **Programming:**
  - Diversity, Equity, and Inclusion workshop series with Derisa Grant
    - Fundraising (\$2,650)
    - Logistics
    - Registration
  - Writing Support
    - Writing Workshops
      - Winter: "Writing Crises" with Tonya Ritola (Writing Program, UCSC) and Heather Shearer (Writing Program, UCSC) attended by 27 graduate students (anticipated 20)
      - Spring: "Preparing for the Summer", presenter TBD
    - Writing Together regular sessions
      - Collaborated with DRC to increase the number of Writing Together weekly sessions
      - Created new Google Group for attendees and Writing Together enthusiasts in order to promote and increase attendance
      - Over fifty attendees since Fall quarter
  - Meet the VP's Forum
    - Logistical support

- 
- Promotional support
    - Organization
    - Bob Ross Paint Nights
      - Winter and Spring Quarter
      - Valentine's Day Event (Cookies, Cards, and Cocoa): ordered art supplies, picked up cookie order, submitted requisitions for art supplies (for delivery and in-store pick up) to support student volunteer
      - Housing Forums
  - Continuing Programming Support
    - Governance Board meeting
    - First Friday Socials
    - Coffee and Doughnuts Winter Breakfast
  - **Outreach:**
    - Increased presence on Facebook
      - More frequent posts for events
      - Integrating newsletter with Facebook
      - Automated posting on Facebook whenever we send our newsletter
    - Creating new newsletter format
      - Add to calendar link
      - Weekly single event reminder e-mails
      - Gifs to increase engagement
    - Increased engagement in volunteer calls for First Friday
  - **Finance Committee:**
    - Outside Program Funded
      -
  - **Grants and Funding:**
    - SFAC funding for the Graduate Student Commons for three projects
      - GradLab (\$2,500)
      - Graduate Orientation (\$14,500)
      - Cafe Ivéta's Ventilation Hood Inspection (\$4,860)
    - Healthy Campus Network Grant
      - Writing Retreat Grant applied for \$5,000
      - Wellness Workshop Series applied for \$5,000
    - Carbon Fund
      - Zero Waste Cart Garages (\$8,500)
  - **Facilities**
    - Water Intrusion

- Approved \$6,300 for Project Manager to Marc Douvia to contract with Skyline Engineering Firm to observe leaks, provide written report with recommendation and develop bid documents for use by UCSC to solicit bids to repair.
  - Heating and Ventilation System
    - Approved \$9,998.01 for Phase I Pre-design Airflow Assessment/TAB Survey - Scheduled to start June 2018 UCSC Project Manager Mike Dolder
  - Rodent Issues
    - 6 month rodent issue, UCSC performing regular trapping and exclusion work, problem continues to persist.
    - Solicited support from UCSC Project Manager- Outsource Pest Control to Western Exterminator.
- **Attendance Report:**
  - Daily usage attendance for the academic year: 3007
  - GSC Social Event total attendance:
  - GSC Professional Development Events:
  -
- **Other:**
  - GradLab (raised \$11,609 on Giving Day)
    - Developed a new graduate student organization in collaboration with the GSA, called GradLab:
      - Original vision for GradLab
      - Logistics
      - 2 minute video
      - Marketing materials and outreach
      - 24 hour crowdfunding drive
      - Thank you Cards to donors
      - Follow-up and framework creation for future years
  - Elections
    - Voted in new executive officers
      - President - Sara Nasab
      - Vice President - Giselle Laiduc
      - Treasurer - Andrew Barber
      - Programming Coordinator - Alexandra Race
  - Funding approval for the GSC Grad Intern
    - Grad Division approved funding for 2018-19

- 20 hours per week, with compensation comparable to TA compensation at a salary of \$25 per hour, including in-state tuition and graduate student health insurance premium (GSHIP) coverage
  - Chancellor's Diversity, Equity and Inclusion Achievement Award
    - Awarded to our GSC Programming Coordinator, Patrawat Samermit
- **Ongoing projects**
  - GSC Building Policies
  -
- **Upcoming projects that need to be started next year**
  - Referendum
  - 24 hour access auto enrollment